Jim Hoessle
President

Curt Schwehm
Commissioner

Phillip Grassa
Vice President

Mark Roberts
Secretary

John Lawrence
Commissioner

Medina County Veterans Service Commission
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September 10, 2024

Minutes for the Medina County Veterans Service Commission Meeting September 9, 2024

The meeting was called to order at 4:00 p.m. by the President, Mr. Hoessle, who called for the Pledge of Allegiance. Mr. Grassa, Mr. Lawrence, Mr. Schwehm, and Mr. Roberts were present.

At 4:08 p.m., Mr. Grassa moved, and Mr. Lawrence seconded a motion to enter executive session to discuss confidential business information of applicants for financial assistance, security matters and personnel matters. Motion carried.

Mr. Grassa Yes
Mr. Roberts Yes
Mr. Lawrence Yes
Mr. Schwehm Yes

At 4:31 p.m., executive session ended.

The minutes from the August 8, 2024, regular meeting were read. Mr. Grassa moved, and Mr. Schwehm seconded the motion to accept the minutes as read. Motion passed.

Appeals presented to the Commission:

Name	Present	Granted	Resolution #
1. Joseph Shartz (Rebecca)	Yes	Yes	078-09-24
2. Kenneth Mangel	No	No	

Operational bills were presented to the Commissioners in the amount of $5,013.28. Mr. Roberts moved, and Mr. Schwehm seconded the motion to accept and pay the bills as presented; motion carried. *(Resolution #073-09-24)*

Demand operational bills paid prior to the board meeting in the amount of $91,703.53 were reviewed by the Commissioners. Mr. Schwehm moved, and Mr. Lawrence seconded the motion to accept the paid bills as presented; motion carried. *(Resolution #074-09-24)*

Financial assistance investigations were conducted, and financial assistance was granted. There was a total of 25 cases. Mr. Schwehm moved, and Mr. Lawrence seconded the motion to accept cases, pay bills, and process cash grants totaling $19,354.19; motion carried. *(Resolution #075-09-24)*

Demand financial assistance paid prior to the board meeting in the amount of $8,141.53 were reviewed by the Commissioners. Mr. Lawrence moved, and Mr. Grassa seconded the motion to accept the paid emergency assistance as presented; motion carried. *(Resolution #076-09-24)*

Procurement card invoice paid prior to the board meeting in the amount of $566.52 was presented to the board. Mr. Grassa moved, and Mr. Roberts seconded the motion to accept the paid procurement card invoice as presented; motion carried. *(Resolution #077-09-24)*

RESOLUTIONS:

Mr. Roberts moved, and Mr. Grassa seconded a motion to accept Jason Kaiser's acceptance of the fulltime outreach position at $20.00 an hour. Accepted the decline to accept the position from C. Jackson. Motion passed. *(Resolution #079-09-24)*

Mr. Grassa moved, and Mr. Roberts seconded the motion to transfer funds totaling $5,000.00 from the burials account to the commission expense account and the total of $5,000.00 from the Memorial Day account to the contract services account; Motion carried. *(Resolution #080-09-24)*

Mr. Roberts moved, and Mr. Schwehm seconded the motion to promote Danielle Sampson to Veteran Service Officer effective November 1, 2024 with a raise to $25.00 and have her complete the NACVSO basic course; Motion carried. *(Resolution #081-09-24)*

SERVICE OFFICER'S REPORT

Client data for the month of August 2024:

- 1 new applicant for financial assistance and 24 old cases for a total of 25 cases
- 0 ineligible financial assistance applications
- 83 Compensation and Pension claims filed with the Department of Veterans Affairs (VA)
- 214 appointments
- 65 van riders

MCVSO, NACVSO, OSACVSO & OSACVSC

Future Trainings and Funding:

CVSO

- September 10-13, 2024 – OSACVSO Fall training (Zackery, Phillipp)
- September 23-27, 2024 – NACVSO basic benefits online course (Sampson)

CVSC

- November 22-23, 2024 - Conference

EVENTS

Past:

- August 14, 2024 – Benefit Briefing

- August 15, 2024 – Scene 75 Holiday Showcase
- August 21, 2024 – Business at the Barn
- August 24, 2024 – Veterans Among Us

Future:

- September 11, 2024 – Observance & ceremony – Fire Station #1 (Sue & Danielle)
- September 15, 2024 – Suicide Walk (Ed, Mark, Danielle)
- September 20, 2024 – POW/MIA Day (Ed – speaker)
- September 29, 2024 – Gold Star Mother's Day (Mark)
- October 11, 2024 – Senior Day – Wadsworth
- October 12-13, 2024 – Fall Foliage Tour
- October 15, 2024 – Speaker Series – Western Reserve Masonic
- November 6, 2024 – Veteran Concert at St. Francis Xavier Church
- November 9, 2024 – Veteran event at Memorial Hall
- November 11, 2024 – Veterans Day
- November 13, 2024 – Ribbon Cutting Ceremony for office

COMMISSIONERS ACTIVITY REPORT

American Legion Representative (Mr. Grassa): VSO: Monthly meeting, benefits briefing, employment interviews (x2). VFW: Monthly meeting. American Legion #202: Honor Guard-Rittman, monthly meeting. Veterans Hall: sign maintenance.
AMVETS Representative (Mr. Roberts): VSO: Monthly meeting, reviewed outreach job resumes, candidate interviews & candidate discussions (x2)
Vietnam Veterans of America (VVA) Representative (Mr. Lawrence): VSO: Monthly meeting, reviewed outreach job resumes, candidate interviews & candidate discussions (x2) VVA #385: Life member, monthly meeting, handed out flags at Buehler's. VFW Post #5137: Life member, monthly meeting, Honor Guard-National cemetery, gun raffle event kitchen duty, 125th VFW birthday planning committee. DAV Post #72: Life member. American Legion #202: Annual member.
Veterans of Foreign Wars (VFW) Representative (Mr. Hoessle): American Legion Post #202 – Honor guard, monthly meeting, Buckeye Boys State. VFW Post #5137 – Honor guard, building and grounds maintenance, service officer. VVA – Life member. VSO: Monthly meeting, Valor Court mentor, employment interviews (x2).
Disabled American Veterans (DAV) Representative (Mr. Schwehm): DAV: Monthly meeting, Current Adjutant and Treasurer, assisted 2 veterans with new VA login. VSO: Monthly meeting, employment interviews (x2)

CORRESPONDENCE

- Mail: Thank you card for helping veterans

OLD BUSINESS

- Sept. 17th, new van wrapped
- Transit van going to auction – monies from auction go into general fund
- Transfer Econoline van to County Home

- Closing on 9/11 for memorial service
- Cost to move back into building
- Conex was paid through August
- Intake position discussed
- Press release in newsletter about the building
- Furniture and computers for building
- Brick will be installed in front of building, next to sidewalk
- Waiting on cleaning contract from county
- New sign for building discussed
- Security contract and how it will be paid

NEW BUSINESS:

- Auditor's office email / secure
- Discussion with county cleaning team to clean offices when we move back

CLOSING

- Time sheets were checked and verified.
- The next regular meeting will be Thursday, October 10, 2024, at 4:00 p.m.
- At 5:28 p.m. there was no further business to come before the board. Mr. Grassa moved, and Mr. Schwehm seconded a motion to adjourn; motion carried.

PRESIDENT _____ 10.10.24

SECRETARY _____

CLERK Sue Boggs

DATE 10/10/2024