Jim Hoessle
President

Victoria Olson
Commissioner

Phillip Grassa
Vice President

Mark Roberts
Commissioner

Jack Forster
Commissioner

Medina County Veterans Service Commission

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January 13, 2023

Minutes for the Medina County Veterans Service Commission Meeting January 12, 2023

The meeting was called to order at 4:01p.m. by the President, Mr. Hoessle, who called for the Pledge of Allegiance. Mr. Forster, Mr. Grassa, Ms. Olson, and Mr. Roberts were present.

At 4:01 p.m., Ms. Olson moved, and Mr. Forster seconded a motion to enter executive session to discuss Veterans Service Commission applications.

Mr. Forster	Yes
Mr. Grassa	Yes
Ms. Olson	Yes
Mr. Roberts	Yes

At 4:54 p.m., executive session ended.

The minutes from the December 8, 2022, regular meetings were read. Mr. Forster moved, and Mr. Grassa seconded the motion to accept the minutes as read; motion carried.

Appeals presented to the Commission:

Name	Present	Granted	Resolution #
1. Cheryl Rice *(Widow of Daniel Rice)*	Yes	Yes	009-01-23
2. Kathryn Root	Yes	No	010-01-23
3. James Latten	Yes	Yes	011-01-23
4. Krista Reed	No	Yes	012-01-23
5. Robert Wells	No	No	No Action

Operational bills were presented to the Commissioners in the amount of $10,386.51. Mr. Grassa moved, and Ms. Olson seconded the motion to accept and pay the bills as presented; motion carried. *(Resolution #003-01-23)*

Demand operational bills paid prior to the board meeting in the amount of $6,287.40 were reviewed by the Commissioners. Mr. Grassa moved, and Mr. Roberts seconded the motion to accept the paid bills as presented; motion carried. *(Resolution #004-01-23)*

Financial assistance investigations were conducted, and financial assistance was granted. There was a total of 18 cases. Ms. Olson moved, and Mr. Forster seconded the motion to accept cases, pay bills, and process cash grants totaling $3,791.63; motion carried. *(Resolution #005-01-23)*

Demand financial assistance paid prior to the board meeting in the amount of $4,274.74 were reviewed by the Commissioners. Mr. Grassa moved, and Mr. Roberts seconded the motion to accept the paid emergency assistance as presented; motion carried. *(Resolution #006-01-23)*

Dental bills were presented to the board. Mr. Roberts moved, and Mr. Grassa seconded the motion to assist with paying $277.20; motion carried. *(Resolution #007-01-23)*

Indigent burial: One indigent burial application for Mr. Thomas J. Muenich was presented to the board. Ms. Olson moved, and Mr. Forster seconded the motion to assist with paying $1,000.00 of the unpaid funeral expenses for Mr. Thomas J. Muenich; motion carried. *(Resolution #008-01-23)*

RESOLUTIONS:

Mr. Grassa moved, and Ms. Olson seconded the motion to approve changes to the 2023 Medina County Veterans Service Office travel budget; motion carried. *(Resolution #001-01-23)*

Ms. Olson moved, and Mr. Forster seconded the motion to approve changes to the 2023 Medina County Veterans Service Office SOP; motion carried. *(Resolution #002-01-23)*

Mr. Grassa moved, and Mr. Forster seconded the motion to approve appointments for the 2023 Medina County Veterans Service Commission Officers; The appointments are as follows President: Mr. Hoessle, Vice President: Mr. Grassa, Secretary: Mr. Forster; motion carried. *(Resolution #013-01-23)*

Mr. Grassa moved, and Mr. Roberts seconded the motion to approve a food budget up to $1,000.00 for the Veterans Benefit Briefing on January 26, 2023, in Brunswick, Ohio; motion carried. *(Resolution #014-01-23)*

Ms. Olson moved, and Mr. Forster seconded the motion to approve a food budget up to $500.00 for the Medina County Senior Network breakfast on March 8, 2023, in Medina, Ohio; motion carried. *(Resolution #015-01-23)*

SERVICE OFFICER'S REPORT

Client data for the month of December:

- 3 new applicants for financial assistance and 15 old cases for a total of 18 cases
- 0 ineligible financial assistance applications
- 49 Compensation and Pension claims filed with the Department of Veterans Affairs (VA)
- 254 appointments
- 78 van riders

MCVSO, NACVSO, OSACVSO & OSACVSC
Future Trainings and Funding:

EVENTS
Past:

- December 15, 2022 – Tank the Truck Food Distribution in Medina.
- December 22, 2022 – Tank the Truck Food Distribution in Wadsworth.

Future:

- January 14, 2023 – Medina County Veterans Coalition Meeting, 9 a.m., at the Medina County Veterans Memorial Hall.
- January 26, 2023 – Veterans Benefits Briefing, 6 p.m., at Brunswick V.F.W.
- January 28, 2023 – National Veterans Memorial & Museum trip 9 a.m. – 6 p.m., in Columbus, Ohio.
- March 8, 2023 – Medina County Senior Network meeting, 8 a.m., at the Medina County Veterans Memorial Hall.

OTHER
Travel:

- January 20, 2023 –Mr. Zackery will attend the Governor's Advisory Meeting in Columbus, Ohio.
- February 3, 2023 – February 9, 2023 – Mr. Zackery will attend the NACVSO Legislative Conference in Washington, D.C. *(MR. ZACKERY'S TRAVEL IS AT NO EXPENSE TO MEDINA COUNTY)*
- February 12, 2023 – Mr. Zackery will attend the NACO Conference in Washington, D.C. *(MR. ZACKERY'S TRAVEL IS AT NO EXPENSE TO MEDINA COUNTY)*

COMMISSIONERS ACTIVITY REPORT
American Legion Representative (Mr. Grassa): VSO: Monthly meeting, Tank the Trunk in Brunswick & Tank the Truck in Wadsworth. VFW Post #5137: Membership, trained new membership officer, monthly meeting, & honor guard. American Legion #202: Whispering Acres donation presentation, honor guard training, honor guard at OWRNC, Children's Center donation presentation & Chaplains meeting. Medina County Veterans Memorial Hall: Sign programming (x2)
Disabled American Veterans (DAV) Representative (Ms. Olson): DAV meeting, American Legion meeting, MCVSO meeting, DAV's Photos with Santa event, prepared sundry bags for two Tank the Truck events, attended Mr. Robert's swearing in and presented a check from the American Legion to Whispering Acres.
Veterans of Foreign Wars (VFW) Representative (Mr. Hoessle): American Legion Post #202 – Honor guard, monthly meeting, charities chair, & buckeye boys state trustee, VFW Post #5137 – Honor guard, building and grounds maintenance, monthly meetings, service officer, and boy scout troop advisor, VVA – Life member, and Valor Court – Mentor
Vietnam Veterans of America (VVA) Representative (Mr. Forster): January: Toys for Tots, VFW meeting, Valor Court mentor, Mr. Robert's swearing in, IX Center fundraiser for homeless women veterans. January: Valor Court mentor & VFW meeting

CORRESPONDENCE

- Mail: Yes, thank you cards.

OLD BUSINESS

- Discussed building renovation plans and funding.
- New phone system installation originally scheduled for December 19, 2022, was postponed and is on hold currently.
- MCVSO Employee evaluations will take place on February 22, 2023, at 1 p.m. at the MCVSO.

NEW BUSINESS:

- Completed election for 2023 Medina County Veterans Service Commission.
- Finalized plans to review SOP Sunshine Laws starting on February 9, 2023, at 2:30 p.m., at MCVSO.
- Discussed upcoming PAX report & service office report due to ODVS.
- Mr. Zackery will brief the Medina County Commissioners on February 28, 2023, at 9:30 a.m. at the County Administration Building
- Discussed 2023 changes.
- Discussed MCVSO plans to address the recent passing of VA's PACT Act.

CLOSING

- Time sheets were checked and verified.
- The next regular meeting will be Thursday, February 9, 2023, at 4:00 p.m.
- At 5:48 p.m. there was no further business to come before the board. Ms. Olson moved, and Mr. Grassa seconded a motion to adjourn; motion carried.

PRESIDENT _____

SECRETARY _____

CLERK Jennifer Lonaker

DATE 2/9/2023

Travel Budget CY 2023

0010-3800-50560 Travel	$20,000.00	Cost	Number of PAX/Days	Totals
Þ Budget 1st half 2023				
ü Winter ¾ ly (2xPAX - x2Days) Columbus CVSO				
i. Registration	$50x3PAX	$ 50.00	3	$ 150.00
ii. Mileage	260/.655 1 driver	$ 0.655	260	$ 170.30
iii. Lodging	$165x3PAX	$ 160.00	3	$ 480.00
iv. Per Diem	$61x3PAX	$ 64.00	6	$ 384.00
v. TOTAL				$ 1,184.30
ü New CVSO School (2xPAX - x4Days) Columbus CVSO				
i. Registration	$200x1	$ 200.00	1	$ 200.00
ii. Mileage	260/.655 1 driver	$ 0.655	260	$ 170.30
iii. Lodging	$165x2PAX	$ 160.00	5	$ 800.00
iv. Per Diem	$61x2PAX	$ 64.00	5	$ 320.00
v. TOTAL				$ 1,490.30
ü Spring Conference (5xPAX - x2Days) Columbus CVSC				
i. Registration	$10x5PAX	$ 10.00	5	$ 50.00
ii. Mileage	260/.655 1 driver	$ 0.655	260	$ 170.30
iii. Lodging	$165x4PAX	$ 160.00	2	$ 320.00
iv. Per Diem	$61x4PAX	$ 64.00	3	$ 192.00
v. TOTAL				$ 732.30
ü Spring School (x2PAX - x4Days) Columbus CVSO				
i. Registration	$100x3PAX	$ 100.00	3	$ 300.00
ii. Mileage	260/.655 1 driver	$ 0.655	260	$ 170.30
iii. Lodging	$165x3PAX	$ 160.00	10	$ 1,600.00
iv. Per Diem	$61x3PAX	$ 64.00	12	$ 768.00
v. TOTAL				$ 2,838.30
ü NACVSO Annual Training (x2PAX - x9DAYS) Madison, WI				
i. Registration	$350x3PAX	$ 350.00	2	$ 700.00
ii. Airfare	$350x3PAX	$ 500.00	2	$ 1,000.00
iii. Lodging	$175x2PAX	$ 175.00	16	$ 2,800.00
iv. Per Diem 75%	$66.00x2PAX	$ 64.00	18	$ 1,152.00
v. Mileage/taxi		$ 200.00	1	$ 200.00
vi. Rental car		$ -	1	$ -
vii. Misc.		$ -	1	$ -
vi. TOTAL				$ 5,852.00
			Milage	$ 1,000.00
			CY 1st 1/2	**$ 13,097.20**

0010-3800-50560 Travel	$20,000.00	Cost	Number of PAX/Days	Totals
Þ Budget 2nd half 2023				
ü Summer Conference (x5PAX - x2Days) Columbus CVSC				
i. Registration	$10x5PAX	$ 10.00	0	$ -
ii. Mileage	260/.655 1 driver	$ 0.655	260	$ 170.30
iii. Lodging	$165x4PAX	$ 160.00	2	$ 320.00
iv. Per Diem	$61x4PAX	$ 64.00	3	$ 192.00
v. TOTAL				$ 682.30
ü Summer ¼ ly (x2PAX - x2Days) Columbus CVSO				
i. Registration	$45x3PAX	$ 50.00	3	$ 150.00
ii. Mileage	260/.655 1 driver	$ 0.655	260	$ 170.30
iii. Lodging	$165x3PAX	$ 160.00	3	$ 480.00
iv. Per Diem	$61x3PAX	$ 48.00	6	$ 288.00
v. TOTAL				$ 1,088.30
ü Fall Conference (x5PAX- x2Days) Columbus CVSC				
i. Registration	$10x5PAX	$ 10.00	0	$ -
ii. Mileage	260/.6555 1 driver	$ 0.655	260	$ 170.30
iii. Lodging	$165x4PAX	$ 160.00	2	$ 320.00
iv. Per Diem	$61x4PAX	$ 64.00	3	$ 192.00
v. TOTAL				$ 682.30
ü Spring Fall (x2PAX - x4Days) Columbus CVSO				
i. Registration	$100x3PAX	$ 50.00	3	$ 150.00
ii. Mileage	260/.6555 1 driver	$ 0.655	260	$ 170.30
iii. Lodging	$165x3PAX	$ 160.00	9	$ 1,440.00
iv. Per Diem	$61x3PAX	$ 64.00	12	$ 768.00
v. TOTAL				$ 2,528.30
			Milage	$ 1,000.00
			CY 2nd 1/2	**$ 5,981.20**
			CY Total	**$ 19,078.40**

Resolution : 001-01-23

Signature: Lyann Hamlin

Date: 1-12-23